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AUDIT REPORT

Date 9/21/2020 Fiscal Year 2019/2020
 Name of Unit Blythe Park PTA IRS EIN _____
 Council _____ District PTA 96
 Bank Name Riverside Bank Account Name Blythe Park PTA
 Bank Address 17 E. Burlington City/Zip Riverside, IL 60546
 Membership Dues Per Bylaws \$ _____
 Total Members YTD _____ E-Members YTD _____

Dates covered by this audit 7/1/2019 to 6/30/2020

Check numbers reviewed in this audit 1128 to 1228

BALANCE ON HAND at date of last audit <u>6/30/2019</u> (date)	\$	<u>5,909.11</u>
RECEIPTS since last audit	\$	<u>20,307.97</u> --
	TOTAL	\$ <u>26,217.08</u> --
DISBURSEMENTS since last audit	\$	<u>20,808.55</u> --
BALANCE ON HAND as of <u>6/30/2020</u> (date)	\$	<u>5,408.53</u> *

BANK RECONCILIATION

BANK STATEMENT BALANCE as of <u>6/30/2020</u> (date)	\$	<u>6,548.50</u>
DEPOSITS not yet credited (add to balance)	\$	_____
\$ _____ \$ _____ \$ _____		

UNCLEARED CHECKS (List check number and amount)

# <u>1221</u> \$ <u>339.97</u>	# <u>1228</u> \$ <u>500.00</u>	# _____ \$ _____
# <u>1227</u> \$ <u>300.00</u>	# _____ \$ _____	# _____ \$ _____

TOTAL uncleared checks (subtract from balance)	\$	<u>1,139.97</u>
BALANCE in checking account as of _____ (date)	\$	<u>5,408.53</u> *

*These lines must balance

Read the following when the auditor's report is given: I have examined the financial records of the treasurer of Blythe Park PTA PTA/PTSA and find them:

- correct.
- substantially correct with the attached recommendations and findings.
- partially correct. More adequate accounting procedures need to be followed so that a more thorough audit report can be given.
- incorrect.

Attach separate report of explanation and recommendations to executive board. A separate audit form must be completed for each bank account.

Date Audit Completed 9/21/2020 Date Audit Reviewed by Committee 9/21/2020

Date Executive Board Adopted _____ Date Association Adopted _____

Auditor's Signature Mayra Bacik Auditor's Printed Name Mayra Bacik

Review Committee Signature(s) Wojciech

(Copies to: unit president, secretary, and treasurer; council treasurer or auditor and district PTA treasurer or auditor as directed by the district PTA. Attach copies of tax filings to copies provided to next level PTA.)

Blythe Park PTA

Audit Recommendation

For the Academic Year 2019-2020

Recommendation:

- 1) Update the "Income" heading *OR* include a note on the financial summary to reflect that the income is **net** of expenses. Provide supporting schedules as needed that separate the corresponding income and expense line items for future budgeting purposes.